

Leader responsibilities

Thanks for attending AG as a leader and giving your up time to assist in providing our venturers with a fun-filled and active weekend. We hope you will also enjoy yourself, catch up with old scouting friends, or make new ones.

But now for the serious stuff..... Our responsibility as an organising committee extends to making this weekend as safe as possible for all those attending, and we must try to ensure that you are familiar with the Lardner Park emergency procedures and safety requirements.

Please take a moment to read this document. If you have any queries, or wish to view the detailed Lardner Park Events Risk Assessment and Fire and Emergencies Procedures documents, go to Admin.

Evacuation:

- If an emergency situation occurs requiring evacuation, you will be notified over the PA system. Please proceed on foot to the Assembly Area directly east of Gate 3 beside the road. The other assembly area is on the NW corner of the site adjacent to the rover camping area.
- Please heed all instructions of the Security Team who will act as Evacuation Wardens.

Campsite and cooking safety:

- Please refer to our separate document on safety regulations around your campsite.
- You may be asked to sign this document and hand it in to the CFA or Security when they visit your campsite over the weekend.
- A 2 metre gap is necessary between camping and cooking areas, and BBQs or other cooking appliances (incl small gas cookers, Trangias, MSR's) must be placed next to a road or 4m clearway between tents. Please double check all gas connections and only allow properly experienced people to use their own devices. No open fires are allowed.
- If you have a BBQ trailer you must tell Admin prior to the event so that they can assign you the correct campsite

Tents:

- Please be aware that venturers will be walking around the tent lines at night and can trip over pegs and guy ropes.
- Please check that tents are pegged down adequately as storms can occur this time of year and Lardner Park is notorious for strong east winds
- It also helps to ensure your Venturers are wearing suitable footwear (no thongs).

Electrical Safety

- Lardner Park has underground power servicing most sites. Please do not place tent pegs or poles within 1 metre of power outlets (riser poles). Lardner Park power outlets are only for phone chargers and health-related devices (no, this does not include slushie machines).
- Electrical equipment including power leads and boards must be in good condition and protected from water/dew. Power boards MUST be RCD protected.
- Any device greater than a phone charger MUST be tested and tagged.

Traffic:

- Many cars will be moving around the site on Friday evening and Sunday afternoon. Please assist in enforcing a speed limit of walking speed.
- Note that once you have dropped off gear at your campsite on Friday night, your vehicle must be removed from the camping or short-term parking area and parked in the long-term carpark.
- On Sunday from 11am, cars may park on the tracks of the camping area to allow easier loading, but please drive slowly!

Hygiene:

- Toilets are to be used for all ablutions – please don't allow your Venturers to hose themselves down at any taps
- If there is a toilet malfunction or loo paper runs out, please let admin know.

Welfare and security:

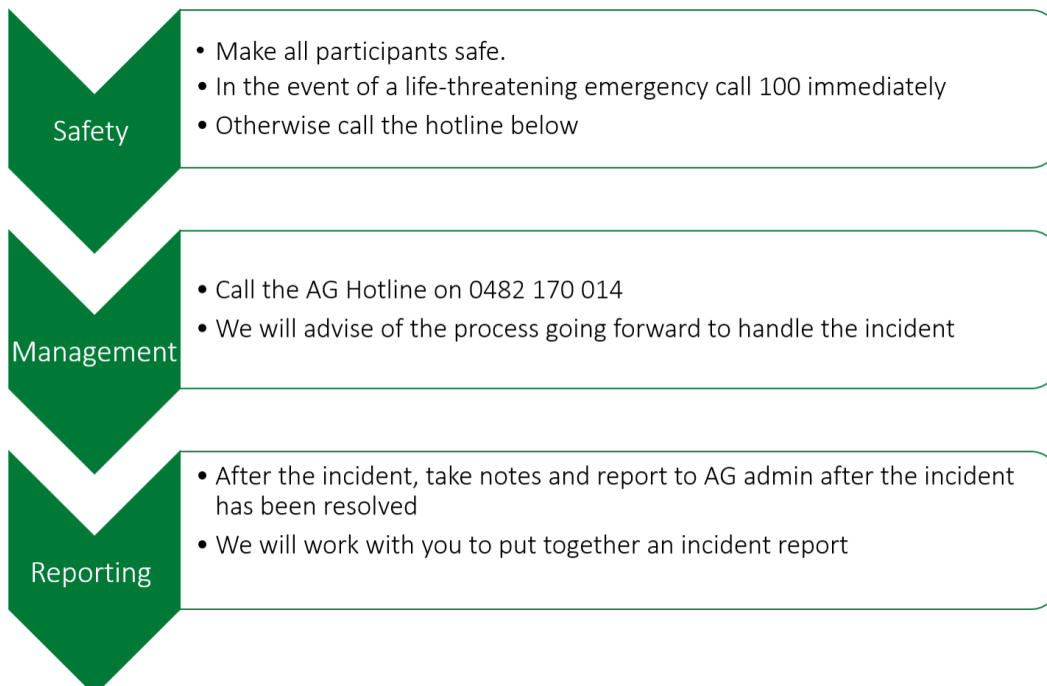
- We have separate welfare and security teams who operate all weekend
- However, they cannot be all places at once, and we rely strongly on leaders also dealing with inappropriate behaviour as part of your normal Scouting Duty of Care
- If you require support, please don't hesitate to contact admin to request our welfare or security teams.
- You can contact the AG team by calling the emergency number on the back of your ID card. It is monitored 24 hours a day by our team.

Fire:

- Fire hose reels are situated in the Baw Baw Pavilion and are to be used by us as a first response to a fire incident
- Fire extinguishers are also available for our emergency use (not the ones you must provide for your barbecue). Detailed information on their use is available on the extinguisher or from the admin office.

Emergencies:

Follow the chart below in the event of an incident during AG 2024



More information:

If you have any concerns at any time, please contact the appropriate committee member either via the admin building, or you can contact us on:

Camp Director	Alyse Day	0484 342 963
Deputy Camp Director	Josh Welch	0425 866 817
Welfare Manager	Sharon Noonan	0434 245 974
Security Manager	Josh Taylor	0437 470 868